

**Municipal Transportation Agency Reform Framework**  
**July 27, 2010**

**Muni Service Restoration Plan**

By December 1, 2010, the SFMTA shall issue a report outlining the Agency's plan to restore the remaining 5 percent of service hours from the May 2010 service cuts (5 percent of the cuts will be restored in September 2010).

The SFMTA plan will be informed by the efforts of a Muni Service Restoration Working Group, which shall consist of representatives of the following:

- SFMTA Board
- SFMTA Staff
- Mayor's Office
- Board of Supervisors
- Controller

The Working Group will evaluate the funding needed to restore service and will identify possible expenditure reductions and revenue sources to accomplish the restoration of service. Furthermore, the Working Group shall follow the example of the December 2009 service modifications and find operational efficiencies as an important component piece of the service restoration.

The SFMTA shall submit the final plan to the SFMTA Board of Directors and shall conduct at least one Town Hall meeting to enhance the opportunity for public comment.

**Governance Reform**

By October 1, 2010, the Mayor's Office shall, after consultation with the Board of Supervisors, coordinate the creation of a Transportation Governance Task Force, which will be responsible for evaluating the strengths and weaknesses of the current structure of transportation governance in San Francisco.

The composition of the Task Force shall be broadly representative of relevant transportation agencies and include meaningful participation from the general public.

**Work Order Reform**

By September 30, 2010, the Mayor's Office will coordinate the establishment of written work order agreements for each work order between the SFMTA and another City department. The SFMTA Board will hold a separate hearing on work order agreements as part of the SFMTA budget or budget amendment process.

For each substantive change after September 30, 2010 to work orders between the SFMTA and another City department, the SFMTA staff shall submit, in writing, an explanation of the change and the impact it would have on the Agency's finances and operations. The SFMTA Board will review the memo at a regularly scheduled meeting and hold public comment before the work order changes are implemented.

The SFMTA will prominently post on its web site all work order agreements and their associated costs (budgeted and actual) to facilitate public review.

### **Enhanced Auditing**

The Controller and the SFMTA Board and staff will convene a selection panel to appoint a new Director of Audit Compliance, who will be tasked with serving as the liaison to all external auditors and with ensuring compliance with audit recommendations.

The Director of Audit Compliance will work with the Controller's City Services Auditor (CSA) to provide annual updates to the SFMTA Board of Directors on the CSA audit plan for the coming two years.

The Director of Audit Compliance will also work closely with the CSA on all performance audits, including revolving performance audits (one per year) of the six divisions within the SFMTA (or their successor divisions), listed below. The first such audit shall also include a broad overview of the SFMTA organization and shall be updated along with the divisional audit.

The current SFMTA divisions are:

- Administration, Taxis & Accessible Services
- Capital Programs & Construction
- Finance & Information Technology
- Safety & Training
- Sustainable Streets
- Transit